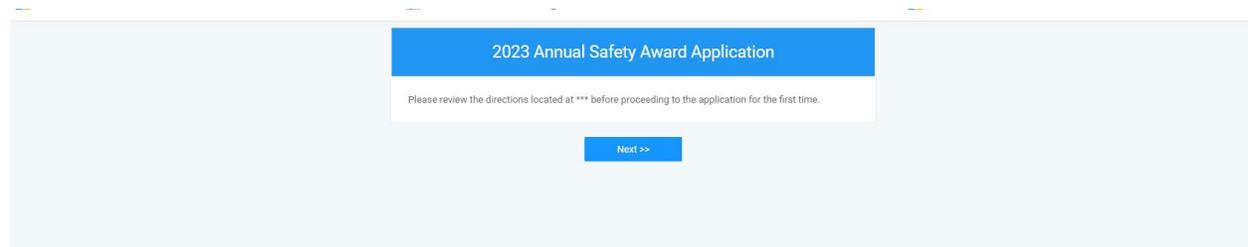


Safety Awards Online Application Instructions

Note: Before starting the application process, please have your OSHA 300 Log data already completed and readily available.

Step 1: To start the application process, click on the [Safety Award Online Application](#) link. [Click NEXT to continue.]



Step 2: North American Industry Classification System (NAICS) – When you start the application process, you will see the chart with industry NAICS codes listed with the 2022 rates for Days Away, Restricted or Transferred (DART) and Cases with Days Away from Work (CDAW). Identify your [NAICS](#) code(s) for your industry(s) and write down your DART and CDAW rates before going to the next step. You may also print this page for your reference. [Click [NEXT](#) to continue.]

North American Industry Classification System (NAICS)							
PRINT THIS PAGE FOR INFORMATION THAT WILL BE REQUIRED TO SUBMIT YOUR APPLICATION							
							
<small>The following chart shows 2022 incidence rates of nonfatal occupational injuries and illness by industry. The DART rate includes days away from work, job transfer, or restriction. The CDAW rate includes cases involving days away from work but does not include restricted activity.</small>							
<small>In order to qualify for a safety award, your incidence rate must be equal to or less than the incidence rate listed for your NAICS code. Update 3-digit NAICS code, if area is not listed then use the appropriate 2-digit NAICS code.</small>							
<small>Note: The rates listed below are 50 percent of the incidence rate for each NAICS code.</small>							
INDUSTRY TITLE	NAICS	DART RATE	CDAW RATE	INDUSTRY TITLE	NAICS	DART RATE	CDAW RATE
Agriculture	11	1.88	0.86	Retail Trade (Continued)	444	1.60	0.85
Corn production	111	1.50	0.80	Bookery, printery and garden and equipment and supplies	445	1.40	0.75
Animal production	112	1.50	1.00	Food and beverage stores	446	0.90	0.70
Cattle and hog raising	1121	1.50	1.00	Health and personal care stores	447	0.90	0.70
Support activities for agriculture and forestry	119	1.65	0.80	Children's stores	448	0.90	0.70
Mining	21	0.45	0.30	Clothing and clothing accessories	449	0.90	0.70
Oil and gas extraction	211	0.10	0.25	Shoe, leather goods, and hat stores	450	0.90	0.70
Mining, except oil & gas	212	0.70	0.35	Music stores	451	1.70	1.00
Support activities for mining	213	0.20	0.40	Hardware stores	452	0.80	0.50
Construction	23	0.80	0.55	Hardware and building materials stores	453*	0.75	0.50
Construction of buildings	236	0.10	0.25	Transportation/Wholesaling	48-49	1.40	1.10
Heavy and civil engineering construction	237	0.45	0.45	Air transportation	481	0.70	0.65
Marine, trade, and equipment	482	0.80	0.40	Rail transportation	482	0.70	0.65
Manufacturing	31-33	1.80	0.60	Motor vehicle transportation	483	1.00	0.90
Food manufacturing	311	1.80	0.60	Truck, bus, and taxicab transportation	484	1.00	0.90
Beverage and tobacco products	312	1.80	0.75	Passenger air transportation	485	1.00	1.10
Textile mills	313	0.90	0.45	Water transportation	486	0.20	0.15
Textile product mills	314	0.70	0.30	Warehousing and storage	487	0.90	0.60
Apparel manufacturing	315	0.65	0.45	Warehousing and storage	488	0.90	0.60
Lumber and wood products	32	1.00	0.50	Warehousing and storage	489	0.90	0.60
Wood product manufacturing	321	1.75	0.45	Warehousing and storage	490	2.30	1.15
Paper manufacturing	322	0.80	0.45	Utilities	221	0.90	0.30
Printing and related support activities	323	0.70	0.45	Electric, gas, and steam supply companies	2211	0.20	0.20
Chemical and allied products	28	0.75	0.40	Water supply and sewerage	2212	0.20	0.20
Chemical manufacturing	281	0.75	0.40	Waste management and remediation services	2213	0.20	0.20
Rubber, plastic, and other products	282	1.15	0.40	Information	51	0.25	0.20
Plastics, rubber, and other products	283	1.15	0.40	Software publishers	511	0.20	0.20
Primary metal manufacturing	331	1.20	0.60	Motion picture and sound recording industries	512*	0.20	0.20
Primary metal products	332	1.20	0.60	Broadcasting, except radio and television	513	0.20	0.20
Machinery manufacturing	333	0.90	0.45	News, news syndication, and other publishing	514	0.20	0.20
Computer and electronic product manufacturing	334	0.70	0.30	Telecommunications	517	0.20	0.20
Electronic and other electrical, electronic, and optical equipment	335	0.70	0.30	Finance and Insurance	52	0.10	0.10
Transportation equipment	336	1.20	0.60	Monetary services - central banks	521	0.10	0.10
Furniture and related products	337	1.20	0.45	Credit intermediation and related activities	522	0.10	0.10
Household appliance manufacturing	339	0.80	0.35	Insurance carriers and related activities	523	0.10	0.10
Wholesale Trade	42	0.80	0.50	Retail Trade	53	0.60	0.40
Wholesale trade	421	0.80	0.50	Food stores	531	0.60	0.40
Motor vehicle and parts dealers	422	1.30	0.75	Retail and leasing services	532	0.60	0.40
Electronic, appliance, and computer stores	423	0.40	0.40	Professional, scientific, & technical services	54	0.15	0.15
Retail Trade	44-45	1.15	0.70	Professional, scientific, and technical services	541	0.15	0.15
Motor vehicle and parts dealers	441	1.30	0.75	Professional, scientific, and technical services	541	0.15	0.15
Furniture & home furnishings stores	442	0.80	0.40	Professional, scientific, and technical services	541	0.15	0.15
Electronics & appliance stores	443	0.40	0.40				

Step 3: Recognition Programs – Please check other recognition programs (Carolina Star Program, SHARP) that your company(s) are involved with in North Carolina.

2023 Annual Safety Award Application

NCDOL
N.C. Department of Labor

Safety Awards Program
N.C. Department of Labor
1101 Mail Service Center
Raleigh, NC 27699-1101
919-707-7855
Email: safety.awards@labor.nc.gov
(Safety Awards Program includes Mines, Quarries, Sand and Gravel Pits, and Mineral Processing Plants.)

IMPORTANT! All information pertains to the past calendar year. Submitting an application is voluntary and will be done electronically.

Recognition Programs:
Please check if you participate in the following Health & Safety Recognition Programs.

Carolina Star Program SHARP Program

Step 4: Application(s) to Submit – Before you complete the Contact Information, please select “yes” or “no” regarding whether you are submitting an application or wanting to remain on our mailing list for safety awards.

Note: You must complete the **Contact Information** to remain or be added to our mailing list in the future even if you are not submitting an application.

Contact Information:

The following contact information will allow one point of contact to submit up to five separate award applications (i.e., division, department, or location) using the same contact information on this application. Please complete the contact information below even if you do not have an application to submit (i.e., don't meet the criteria). This will keep you on our mailing list.

Do you have an application to submit? *

Yes
 No

Company Name: *

*If you have an application(s) to submit, select “yes”. This will open the **Application** pages after you complete the **Contact Information**.*

If you do not have an application to submit (already you don't qualify) but want to remain on our mailing list in the future, select “no”.

Note: You would also select “no” if you want to be added to our mailing list.

Step 5: Contact Information – Please note that a RED asterisk (*) denotes required information that needs to be provided to complete the application.

In this section, you are putting in the Company’s primary point of contact (POC). This means that all communication will be conducted with this POC.

The screenshot shows a 'Contact Information' form with the following fields: Company Name (*), Full Name (*), Title (*), Mailing Address (*), Physical Address (if same as above, you may leave blank), City (*), State (*), Zip Code (*), Phone Number (*), and Email Address (*). There are 'Previous' and 'Next' buttons at the bottom. Three blue arrows point from the right side of the form to the Company Name, Mailing Address, and Physical Address fields.

To ease the application process, this POC will also be able to submit up to FIVE separate applications (i.e., division, location, department) using the same contact information on this one application form.

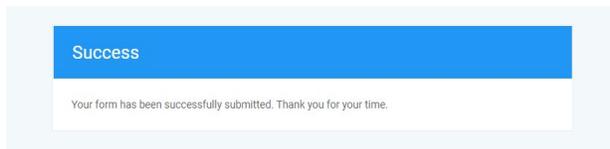
*However, the **Company Name** listed in this section will be on every award along with division, location or department.*

This mailing address will be used for mailing the safety award(s) if not received at the banquet(s).

Physical address of location. If same as mailing address, leave blank.

*[Click **NEXT** to continue.]*

*If you selected “yes” above to having an application to submit, you will be moving to **Step 6 – Facility Application #1**.*



If you selected “no”, you will see “Success” on the next screen and may now close out all windows as the application process is now complete.

Shortly after completing the application process, you will then receive an Email from “Safety Awards” providing a summary of the information that was submitted.

Step 6: Facility Application #1

FACILITY APPLICATION #1

If submitting multiple applications - this section is **REQUIRED** to identify the department, firm or location (if applicable). If award is for a single location, your company has the option to include a specific department, firm or location.

NOTE - Award will appear with your company name and additional information included in this section.

One Application – If submitting **ONE** application, you can leave this section blank or include a specific department, division or location (i.e., Southeast Division, Public Works Department).

Multiple Applications – If submitting **MULTIPLE** locations, this section is **REQUIRED** to identify the department, division or location (i.e., Location #38, Finance Department).

Note: The Safety Award will appear with your Company Name (Refer to Step 4) and any additional information provided from this section.

Step 7: County

FACILITY APPLICATION #1

If submitting multiple applications - this section is **REQUIRED** to identify the department, firm or location (if applicable). If award is for a single location, your company has the option to include a specific department, firm or location.

NOTE - Award will appear with your company name and additional information included in this section.

County: *

This should be the County where the “application” worksite is located as this determines which banquet the applicant will attend.

Step 8: Fatality

Did your division, department, or location complete this past calendar year without a fatality (death) at this site? If the answer is 'yes', please complete the remainder of the form. If the answer is 'no', the location does not qualify for an award. *

Yes

No

If you did **not** have a fatality at the worksite, you will mark “yes”, and you can proceed with the current application.

If you **did** have a fatality, you will mark ‘no’. You **do not** qualify for a safety award at this location.

Do you have another application to submit? *

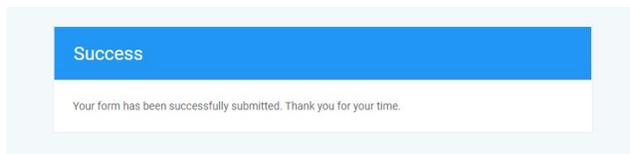
Yes

No

<< Previous Next >>

If you marked “no”, you will then be asked if you have another application to submit. If you have multiple applications, select “yes”, as this will take you to Application #2 (you will be repeating Steps 5 – 10).

[Click **NEXT** to continue.]



*If you have completed all application(s), click “no”. [Click **NEXT** to continue.]*

You will see “Success” on the next screen and may now close out all windows as the application process is now complete.

Shortly after completing the application process, you will then receive an Email from “Safety Awards” providing a summary of the information that was submitted.

Step 9: Safety Awards Received in the Previous Year

Did your company receive an award last year? *

Yes
 No
 Unsure

*If your company did **not** receive an award from the previous year or you are unsure, mark “no” or “unsure” and move on to the next section on NAICS codes.*

Did your company receive an award last year? *

Yes
 No
 Unsure

Identify award received last year. * What number was on your last award? * ⓘ

Gold Silver

Award Type:

If your company received an award from the previous year, mark “yes”, two other boxes will open. You will then be asked to select the Award Type: Gold or Silver along with the number on your last award (i.e., First Year = 1, Fifth Year = 5).

Step 10: NAICS Code and Rates

North American Industry Classification System Code and Rates

NAICS * DART RATE (Located on Chart) *

CDAW RATE (Located on Chart) *

*Fill in your company’s NAICS code using the rate chart that was provided at the beginning of the application process along with the corresponding DART and CDAW rates for your **3-digit** NAICS code.*

Step 11: 300A OSHA Summary Logs

300A OSHA Summary Logs

Average number of employees this past year: *

Total number of employee hours (EH) worked this past year. (If necessary to estimate EH, multiply average number of employees by average number of hours worked by employees during year.) *

DART Incidence Rate (Use OSHA Form 300A, lines H & I). Number of cases involving days away from work, job transfer or restricted this past calendar year. Add lines H and I of your OSHA Form 300A. NOTE: COUNT CASES, NOT DAYS. *

Number of cases this past calendar year when a worker missed at least one full day away from work, not including day of injury (CDAW). This will be the total listed on line H, of your OSHA Form 300A. *

Fill in the average number of employees.

Next, fill in the total number of employee hours worked during the past year. If necessary, you may estimate this number by multiplying the average number of employees by the average number of hours worked by employees during the year.

Using the information from your OSHA 300A Log, add Line H and Line I and put this total in this section. This is the number of cases involving days away from work, job transfer or restricted days (DART).

Still using the information from your OSHA 300A Log, put total of cases from Line H in this section. This is your cases with days away from work (CDAW).

Gold Award:
0.00

Silver Award:
0.00

Click the Calculate button for both Gold and Silver Awards. Compare these numbers with the DART and CDAW rates from Step 9. If you are below both, you will qualify for a Gold Award. If you are below CDAW, you will qualify for a Silver Award. If above both rates, you will not qualify for an award.

Step 12: Multiple Applications

Do you have another application to submit? *

Yes

No

If you have multiple applications, click "yes" and then [Click **NEXT** to continue.]

Note: The procedures are the same for each additional application so continue the same process (Step 5 – Step 10).

Step 13: Finishing Up

Do you have another application to submit? *

Yes

No

<< Previous Next >>

If/once you have completed all application(s), click “no”.
[Click **NEXT** to continue.]

Success

Your form has been successfully submitted. Thank you for your time.

You will see “Success” on the next screen and may now close out all windows as the application process is now complete.

Shortly after completing the application process, you will then receive an Email from “Safety Awards” providing a summary of the information that was submitted.