




CHERIE BERRY
COMMISSIONER

THOMAS M. CHAMBERS
BUREAU CHIEF
ELEVATOR AND AMUSEMENT DEVICE BUREAU

DATE: November 8, 2018

MEMORANDUM TO: Amusement Device Owners

FROM: 
Thomas M. Chambers
Bureau Chief

RE: 2019 Inspection Requirements

Please be advised that effective **January 1st, 2019**, new inspection requirements are being established for all owners of amusement devices in North Carolina.

Owners of amusement devices **shall provide** the following documents to the inspector when the inspector arrives on site for the inspection:

1. Training records;
2. Ride manuals;
3. Daily maintenance records;
4. A copy of the previous inspection report from NCDOL or any out-of-state inspection, depending on the device's last location;
5. Certifications for company staff who hold AWS welding certifications; and
6. Documentation for calibration equipment (torque wrench) if devices at the location are required to be torqued. **Note:** *Devices will not be certified if owners fail to provide this documentation.*

All repairs required to be made after a review by the N.C. Department of Labor inspection staff shall be performed as per manufacturer requirements. If the ride manufacturer is no longer in business, the owner shall have the option to contact a P.E. or have a procedure written for them by a level 3 N.D.E. technician. If welding is required, then a certified welder must perform the welding. If the welding repair is to a structural component, the welding repair must be N.D.T. tested. All manufacturer's requirements, engineering documentation, and other repair documentation must be presented to the inspector before the device will be certified.

The following are reminders about **existing inspection requirements** that can be found in the N.C. Administrative Code, and which will continue to be enforced.

Where electrical power is supplied for an amusement device or a temporary structure by a privately-operated generating system, the generator and all equipment shall be properly grounded if the system incorporates a ground. Proper grounding must be accomplished prior to the initial start-up. Owners should consult NFPA 70 (*National Electric Code*) Article 250 for grounding requirements. According to existing requirements, all electrical wiring, equipment and apparatus used for amusement devices or for lighting shall comply with the National Electrical Code, NFPA 70 and shall be properly and legally installed, operated and maintained. (13 NCAC 15 .0424)

Pursuant to 13 N. C. Administrative Code 15.0704, *Special Amusement Device Inspection Fee*, the following special fees shall be implemented:

1. If an inspection is scheduled, and the amusement device operator or owner fails to have all amusement devices scheduled for inspection ready for inspection, any follow up inspection visits requested by the operator or owner shall be charged an additional fee of two hundred fifty dollars (\$250.00) **per amusement device**.
2. All inspections conducted outside normal business hours for the North Carolina Department of Labor (**7:00 a.m. to 7:00 p.m. Monday through Friday, exclusive of State government holidays**) shall be charged at the rate of two hundred fifty dollars (\$250.00) per inspection (per company), plus the amusement device inspection fee.

All requested inspections **must be completed within normal business hours**. If the inspection is requested prior to 7:00 p.m., but is not **completed by 7:00 p.m.**, the \$250 special inspection fee will be assessed and must be paid by the amusement device owner. Any inspection should be scheduled to allow sufficient time to have the inspection **completed by 7:00 p.m.** to avoid being charged the \$250 special inspection fee.

Thank you for your cooperation and please let us know if you have any questions.

TC/cs