



**CHERIE BERRY**  
COMMISSIONER

**THOMAS M. CHAMBERS**  
BUREAU CHIEF  
ELEVATOR AND AMUSEMENT DEVICE BUREAU

DATE: April 3, 2017  
MEMORANDUM TO: Elevator Companies

FROM: Thomas M. Chambers  
Bureau Chief

RE: Soft Starts

When companies install, replace, or repair soft starts, they are required to confirm the elevator works as required. Confirmation of correct operation for the soft start installations will require the companies to run the elevator up on the stop ring and take an amp reading. Show the inspector that the overloads will trip per the inspection test provided by the manufacture of the soft start. You will no longer be required to provide weights for a soft start test as long as all the requirements listed above are met.

Any drive units repaired or replaced, requires an application and weights present at the inspection to confirm compliant operation for lifting the load. You will need to show that the elevator will lower, stop, and hold 125% of the capacity of the elevator.

TC/cb