




**CHERIE BERRY**  
COMMISSIONER

**THOMAS M. CHAMBERS**  
BUREAU CHIEF  
ELEVATOR AND AMUSEMENT DEVICE BUREAU

DATE: November 9, 2015

MEMORANDUM TO: Elevator Companies

FROM:   
Thomas M. Chambers  
Bureau Chief

RE: Correct codes on applications

Be advised when filing out an application for new and or alteration, repair, the correct edition for all applicable codes must be referenced. We are seeing applications being submitted, citing 2011 electrical codes as well as 2011 A18.1. Please ensure that all applications sent to this office are referencing the correct edition to all applicable codes, or the application will not be processed.

Thank you for your cooperation.

/cb